

West Virginia National Guard

TECHNICIAN VACANCY ANNOUNCEMENT



This announcement must be posted on unit boards until the day following the closing date.



Announcement Number: MT TT-004	POSITION TITLE, NUMBER, GRADE & SALARY RANGE: Surface Maintenance Repairer PD # D1193000 WG-5801-08 \$21.38 – \$24.96 hourly LOCATION OF POSITIONS: NAVSOC Program, WVARNG, Eleanor, WV **Pending availability of resources**	
Opening Date: N/A Closing Date: N/A This is an Open Continuous Announcement to fill temporary technician vacancies. Eligible and qualified applicants may be referred until all vacancies are filled.		
Type of Appointment: <input checked="" type="checkbox"/> Excepted (Dual Status) <input type="checkbox"/> Officer <input type="checkbox"/> Warrant Officer <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Competitive (Non Dual Status) <input type="checkbox"/> Permanent <input type="checkbox"/> Indefinite <input type="checkbox"/> Indefinite (may become permanent) <input checked="" type="checkbox"/> Temporary	To obtain forms online go to: http://www.wv.ngb.army.mil/jobs/ All Personnel applying for this position that do not meet the minimum military grade requirement must provide proper documentation from your Military Personnel Office to show that you are eligible to obtain the required grade upon accepting the position.	
Compatibility: <input type="checkbox"/> Officer – <input type="checkbox"/> Warrant Officer – <input checked="" type="checkbox"/> Enlisted –	Military Grade Placement Factor: Minimum: E-3 Maximum: E-8 <i>Grade Inversion is prohibited</i>	Bargaining Unit Status: <input type="checkbox"/> Bargaining Unit <input type="checkbox"/> Non-Bargaining Unit
Area(s) of Consideration <input checked="" type="checkbox"/> Area one: current on-board full-time support personnel in the WVNG. <input checked="" type="checkbox"/> Area two: all members of the West Virginia National Guard. <input type="checkbox"/> Area three: all members of the National Guard nationwide and others when eligible for membership in the WVNG.		
NATIONAL GUARD MEMBERSHIP STATUS		
Employment in an excepted service position requires concurrent military assignment to a compatible military position in the West Virginia National Guard in one of the above occupational specialty (MOS) codes or Air Force specialty codes (AFSC). Assignment to a compatible military position is not required for application but will be required if selected for appointment.		
CONDITIONS OF EMPLOYMENT		
Individual selected for this position will be required to sign up for direct deposit/electronic fund transfer upon appointment. Males born after December 31 1959 must be registered with the Selective Service Systems to be employed by the Federal Government. Military membership in the appropriate service, wearing of the uniform appropriate to the service, and federally recognized grade are requirements for appointment in the excepted service. As a condition of employment, all National Guard Military Technicians are appointed in the excepted service under the authority of 32 U.S.C. 709, and are required to serve a one (1) year trial period. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 U.S.C. 709 (f). Military technicians are ineligible for military enlistment, retention, and student loan repayment bonuses, accepting a technician position may terminate these military incentives. Contact Incentive Specialist for current policy. The Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA, 38 U.S.C. §§ 4301 – 4335) prohibits discrimination because of past, current, or future military obligations in hiring, promotion, reemployment, termination and benefits.		
Baseline Physical: <input type="checkbox"/> Is required within 30 days of employment per OSHA and NGB.	Current Drivers License Required: <input checked="" type="checkbox"/> Must have a valid state driver's license.	
Security Clearance: <input type="checkbox"/> Must possess or be eligible to obtain the appropriate security clearance for the position.		
Permanent Change of Station: <input checked="" type="checkbox"/> PCS funds are not available <input type="checkbox"/> PCS funds may be authorized if payment is deemed to be in the best interest of the West Virginia National Guard	Hiring Incentives: <input type="checkbox"/> Relocation Incentive (may be available) <input type="checkbox"/> Recruitment Incentive (may be available)	
For instructions on how to apply, see the last page of this job announcement.		

DUTIES AND RESPONSIBILITIES

This position is located in the Joint Forces Headquarters—State, Logistics Directorate (J-4), Surface Maintenance Facility. The purpose of this position is to perform limited diagnosis, routine repairs, and maintenance on combat, tactical, commercial, and special purpose vehicles and equipment. May assist higher graded mechanics in the performance of maintenance duties. Performs limited diagnosis, routine repairs and maintenance on heavy-duty mobile equipment, combat, tactical and automotive vehicles. Assists higher graded mechanics in the repair and/or overhaul of major systems to include internal combustion engines, turbine engines, automatic and non-automatic transmissions, heavy duty drive line systems, and hydraulic utility systems and controls. Makes routine repairs that can be accomplished by removing, adjusting, or replacing defective or worn parts and components. Performs work in accordance with technical manuals, lubrication orders, maintenance bulletins, regulations or management policies. Performs limited diagnoses to determine the cause of mechanical failures by means of visual and auditory checks and/or uses basic test equipment such as compression testers, voltmeters, ohmmeters and pressure gauges. Determines when parts should be cleaned, adjusted or replaced with standard parts to complete work orders. Removes, replaces, adjusts, cleans and installs parts and components such as wheel seals, switches, sensors, fuel pumps, water pumps, power steering pumps, brakes, filters, radiators, bearings, springs, shock absorbers, wheel cylinders, starter motors, mufflers, battery cables, and other items of similar complexity. Independently performs routine repairs and maintenance functions in remote locations that can be accomplished by removing, cleaning, reinstalling, or replacing defective parts of components and systems using standard parts. Receives guidance and instruction from a higher graded mechanic or supervisor to perform non-routine and more complex repairs on portions of major assemblies and/or systems. May provide field maintenance at unit locations as part of a “contact team”. Recovers and evacuates inoperable vehicles from the unit location of breakdown. Conducts limited readiness and repair inspections on vehicles and associated equipment supported by the activity. Performs Preventive Maintenance Checks and Services (PMCS) and ensures vehicles and equipment are properly serviced, including brake adjustments, replacing hydraulic fluids, greasing, cleaning, etc. Performs other preventive maintenance operations as required to ensure that equipment is functioning properly. May perform routine maintenance and limited repairs on basic communication equipment such as radios, field telephones, amplifiers, switchboards, recorders, intercoms by removing and replacing components and elements. Performs minor body and fender, or other metal repairs, using peening hammers, dollies and limited welding. Performs limited repairs and routine maintenance on small arms and accessory equipment by replacing worn or damaged parts. Makes minor repairs to canvas and leather items using bonding/sealing compounds and hand tools such as awls, canvas needles etc. In conjunction with or in the absence of the Tools and Parts Attendant, may maintain supply documentation, and the receipt, store, issue, and inventory of tools and parts used in the trades operation. Performs other duties as assigned.

For instructions on how to apply, see the last page of this job announcement.

MINIMUM QUALIFICATION REQUIREMENTS

Minimum Requirements: Experience or training which demonstrates knowledge of equipment to be able to do routine jobs, simple preventative maintenance tasks, and is able to use common tools and equipment in the line of work.

Specialized Experience: Must have at least **12 months** of the following: Experience or training using common hand and power tools and a small variety of test and measurement devices to make mechanical repairs. Experience removing, adjusting, replacing, cleaning, and installing a variety of parts, components, and accessories. Experience which demonstrates a basic understanding of mechanical, electrical, and hydraulic theory applying to vehicles; and skill to replace, fit, install, and make adjustments. Experience demonstrating an understanding of the makeup and operation of the various individual systems maintained and their interrelationships. Experience reading and interpreting parts lists, manufactures' repair manuals, diagrams, and electrical schematics.

Additional Requirements: A minimum of 24 months experience in the following:

A. Experience providing general HVAC repair work on refrigeration units, heating and ventilation, such as air conditions units, electric heats, evaporative condensers, compressors, electric motors in a safe and timely manner.

B. Experience performing routine repairs and maintenance functions on tactical and commercial vehicles and equipment to include removing, replacing, adjusting, cleaning and installing parts and components such as wheel seals, switches, sensors, fuel pumps, water pumps, power steering pumps, brakes, filters, radiators, bearings, springs, shock absorbers, wheel cylinders, starter motors, mufflers, battery cables and other items of similar complexity.

C. Applicant should demonstrate the following:

- EPA 608 Certified Universal refrigerants handler, EPA 609 Certified for Recovery and Recycling of Refrigerant
- Working knowledge of various heavy off road equipment, tactical, commercial, automotive, special purpose vehicles and equipment.
- **The ability to instruct and speak in large groups is a necessity.**
- Ability to test equipment and analyze results to determine fault for repair or replacement of improperly functioning parts or components.
- Class A CDLs preferred; clean driving record a must.

When explaining duties and responsibilities, you must give examples. Do not copy the General and Specialized Experience or the duties and responsibilities from the job announcement. Write it in your own words giving examples.

Must be able to report to work within 60 days, unless deployed or unless prior arrangements have been coordinated and approved by management.

For instructions on how to apply, see the last page of this job announcement.

HOW TO APPLY

The following shall be in accordance with WV HRO 300-1. Anyone interested in applying for this position should submit a completed WV HRO Form 300, "Application For WVNG Technician Employment" with attachments, **E-mail your application to LTC Zane Beegle zane.a.beegle.mil@mail.mil**. **Carefully read and comply with all instructions contained on the required forms.**

1. Applications must be signed either by hand or electronically. Applications that are not signed will not be considered for certification unless extenuating circumstances are involved, at which time the HRO will make the determination.
2. Individuals will be qualified on the general and specialized experience; requirements may be met by submitting the following form(s):
 - WV HRO Form 300 Application for WVNG Technician Employment. **It is critical that you list beginning and ending dates (mm/yy) of your experience.**
3. Applications will not be returned. Please make a copy prior to submitting it for consideration.

Give examples when explaining duties and responsibilities; do not copy the General and Specialized Experience from the duties and responsibilities on the job announcement. Write your application in your own words and give examples.

Complete and accurate data is essential to ensure evaluation of candidates. It is the applicant's responsibility to ensure the data provided is accurate and complete. Only the experience shown on the application, and qualifications provided can be used to evaluate your qualifications for this position. A false statement on any part of your application may be grounds for not hiring you, or termination after you begin work. Also, you may be punished by fine or imprisonment (U.S. Code, title 18, section 1001).

**TO OBTAIN FORMS ONLINE GO TO: <http://www.wv.ngb.army.mil/jobs/>
SUBMIT YOUR APPLICATIONS**

TO: LTC Zane Beegle

Email zane.a.beegle.mil@mail.mil