



State of West Virginia
OFFICE OF THE ADJUTANT GENERAL
1703 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1085



ACTIVE GUARD RESERVE (AGR) VACANCY ANNOUNCEMENT

POSITION WILL BE HIRED BASED ON AVAILABILITY OF RESOURCES

ANNOUNCEMENT NUMBER: 26-012 vice DeBord

OPENING DATE: 28 Oct 25

CLOSING DATE: 11 Nov 25

POSITION TITLE, PARA / LINE, MAXIMUM AUTHORIZED MILITARY GRADE, AND MOS:
CBRN NCOIC, PARA 006 / LINE 02, E7, 74D

GRADE/RANK FACTORS:

OFFICER ()

WARRANT OFFICER ()

ENLISTED (X)

LOCATION OF POSITION:

35 CIVIL SPT TM (WMD)
5 ARMORY ROAD
ST. ALBANS, 25177WV

JOB DESCRIPTION:

This advertisement is open to BOTH Army AND Air National Guard

Assumes the duties of the Survey Team Leader (STL) when the individual is absent from the unit. Responsible for sustainment training of the WMD-CST Survey Team, to include maintaining OSHA Technician level certification. Responsible for the physical fitness of Survey Team members. Responsible for the professional development of subordinate NCOs. Assists the STL in assessing, planning, preparing for and the conduct of Survey Team training and ensuring section training supports the WMD-CST Commander's Unit Training Plan. Uses the National Institute for Occupational Safety and Health (NIOSH) Guide to select the appropriate respiratory protection for WMD-CST Survey Team operations. Fully knowledgeable of all CBRN/HAZMAT response operations to include Personnel Protective Equipment (PPE) selection and use, hazard detection, identification and monitoring, first aid/antidote administration, safe patient extraction, equipment and personnel decontamination, crime scene/evidence preservation techniques, and chain of custody requirements. Assists in maintaining the Survey Team portion of the unit Standard Operating Procedures (SOPs) for Survey personnel during response operations. Conducts Survey Team pre-entry briefings prior to the conduct of down range operations as required. Debriefs Survey Team members after the conduct of down range operations as required. Responsible for tracking WMD-CST personnel entering/exiting an incident site as required. In the absence of the STL, controls down range operations when WMD-CST Survey Team personnel are conducting operations in a "Hot Zone" or "contaminated area". Works in conjunction with the STL, Operations Officer and Nuclear Medical Science Officer (NMSO) in developing survey and sampling plans. Assists in the development of the survey, detection, monitoring, and sampling mission criteria to ensure the safe and effective conduct of the mission. Ensures prompt Survey Team reconstitution following response missions.

WHO MAY APPLY:

Must be a current member of the National Guard within the grade(s) of E6 and E7.

AREA OF CONSIDERATION: This position is open to the grade(s) of E6 to E7 and to those currently fully eligible for promotion to the authorized minimum grade for the position.

In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement. Individual selected will be placed on an AGR Tour within the West Virginia Army National Guard.

MINIMUM APPOINTMENT REQUIREMENTS:

1. CST - Must be a graduate of the Civil Support Skills Course.
2. CST - Once hired, selected individual must be able to pass an OSHA physical and undergo urinalysis drug screening upon entry on active duty along with periodic screenings.
3. CST - Selected individual will be required to complete all CST Specialized Training Requirement Courses as a condition of employment.
4. CST - Selected individual will be required to reside within a 50 mile radius of St. Albans, WV.
5. CST - Selectee must be available for recall 24/7/365. The CST mission often requires irregular work hours, to include weekends and holidays.
6. CST - Selectee will be required to receive anthrax vaccinations, agree to a three-year Active Service Obligation and must be able to hold an unrestricted travel card.
7. Height and Weight verification (IAW service specific regulations) must be conducted within 30 days of AGR application submission. DA 5500 or DA 5501 must be included if applicable.
8. HIV date must be within two years of packet submission.
9. Individuals must not have resigned from the AGR Program or other military service in lieu of Adverse Action.
10. Individuals not selected for continuation in the AGR Program are ineligible for selection.
11. Must have passed a Record Physical Fitness Test (IAW service specific regulations within the last 6 months. Must include Physical Profile (IAW service specific regulations).
12. Must meet the Army body fat standards IAW AR 600-9.
13. Must meet the medical fitness standards in Chapter 3 of AR 40-501.
14. Must not be under a current Suspension of Favorable Personnel Actions (FLAG).
15. Must not have been separated from military service For Cause, Unsuitability, or Unfitness.

INSTRUCTIONS FOR APPLYING: Follow the link to open the webpage for open jobs <https://ftsmcs.ngb.army.mil/protected/Jobs/Applications> . CAC login is required due to the transferal of PII (Personally Identifiable Information).

If you do not have an FTSMCS account you will be prompted to create one. Once logged in, you will see the drop down to select which state you want to view. Select WV and then click search that will bring you to the page that shows all of the current open jobs. Click view or apply to continue as applicable.

The documents listed **WILL** be submitted "AS A MINIMUM". Individuals must submit the following **REQUIRED** documents or a memorandum for record stating why the item is missing or not in compliance. Forms and open positions can be found at <https://www.wv.ng.mil/Employment-HRO/AGR-ADOS-Tours/> . **Make sure the documents you are submitting are dated and signed within guidelines for the position you are applying for. Each document submitted must be viewable as a PDF ONLY. Nothing will be added to the application once the announcement has closed. Applications will only be accepted through FTSMCS. If you do not meet all of the requirements your application will be rejected and you will not be considered for the position.**

If you do not currently have an AKO account, you will need to contact the Staffer POC listed at the bottom of this page to sponsor an AKO account for you. This should only apply to Air Guard or other personnel outside of an Army component.

Early submission is highly encouraged to allow time for the AGR Section Staffers to review packets prior to the closing date, in case there are missing or incorrect documents. Staffers will contact the applicant to correct issues, but corrections to packets after the closing date will not be allowed.

Applications will be retained in the FTSMCS Jobs Application for an indefinite period, for those who desire to obtain copies in the future.

REQUIRED DOCUMENTS:

1. A single page letter/memorandum expressing your interest in and qualifications for the position – include announcement number and your contact information, to include email and phone number. Identify three references with email addresses and phone numbers.
2. Height and weight must be conducted within 30 days of the advertisement closing and recorded on a certified statement from current unit commander. Must include DA Form 5500-R/5501-R, if applicable.
3. NGB Form 34-1 dated 11 November 2013 – A detailed chronological statement of civilian and military experience with special emphasis on areas of experience and education related to the position may also be attached to the NGB Form 34-1. Read all questions in section IV and answer accordingly, all yes answers must be explained in section V. Application Must Be Signed and dated or your application will not be certified. The AGR Job Application, NGB 34-1, dated 2013, can be found at HRO Website, Job Announcements, AGR Vacancies (<http://www.wv.ngb.army.mil/jobs/staffing/Vacancy%20Announcements/AGR.html>)
4. AGR Application Requirements Memo. Template can be found on the HRO AGR website. Height and Weight must be conducted within 30 days of packet submission.
5. DA 705 for record within 6 months of closing date of advertisement. For all - Medical Profiles (DA Form 3349) must be attached, if applicable.
6. Current Individual Medical Readiness Record (MEDPROS). The IMR must be dated within the last 12 months to be valid.
7. Statement of Active Service – include the most recent of any of the following forms: NGB Form 23, NGB Form 23B, DA Form 1506
8. DD 214 and/or NGB 22 - include Copy 2 or 4 (Member Copy) of all previously issued DD 214 and/or NGB 22. RA SM's may submit a current DA 1506.
9. Last 3 NCOERs - An explanation memorandum must be submitted for those who cannot provide 3 evaluations.
10. AIR - Weight verification within the last 30 days by Medical Group personnel.
11. AIR - Report of Individual Fitness Status from MyFAA/MyFitness. (Member must have a passing fitness score within 6 months of closing date of advertisement.
12. AIR - Must submit last three Performance Reports.
13. AIR - Point Credit Summary from VMPF

SELECTING SUPERVISOR:

MAJ Timothy Casto

AGR SECTION STAFFER CONTACT INFO:

SSG Ashley Shortall
(DSN) 623-6682
(Com) 304-561-6682
(Email) ashley.n.shortall.mil@army.mil

EQUAL OPPORTUNITY:

The West Virginia National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, national origin, reprisal, sex (except as the direct combat probability coding policy applies to women), politics, and membership/non-membership in an employee organization.

POSTING: This announcement will be placed on all bulletin boards and will also be accessible through the HRO Website at <http://www.wv.ng.mil/HRO>